



## WATONGA CITY COUNCIL MEETING MINUTES FOR JANUARY 16, 2024

*In accordance with the Oklahoma Open Meeting Law, this Agenda was posted,  
January 11, 2024, prior to 5:00 PM at the Main Street Entrance of Watonga City Hall, located at 410  
West Main Street, Watonga, Oklahoma 73772*

**The City Council of the City of Watonga met at 6:00 PM on Tuesday, January 16, 2024,  
in the Large Meeting Room of Watonga City Hall, located at 410 W. Main Street, Watonga,  
Oklahoma, for a scheduled meeting.**

**Invocation:** Jim Westmoreland, Pastor, First Baptist Church  
**Pledge of Allegiance:** Bill Seitter, Mayor  
**Council Present:** Travis Bradt, Ladina Willis, Ryan Bruner, Bill Seitter  
**Staff Present:** Karrie Beth Little, City Manager; Deborah McGee, City Clerk;  
Rodney Jacks, City Treasurer  
**Declaration of a Quorum:** 6:00 PM

### CONSENT AGENDA

- A. **Approve the Minutes** of the previous Special Council Meeting held December 12, 2023.
- B. **Approve the Minutes** of the previous Council Meeting held December 19, 2023.
- C. **Review:** the list of Claims against the City of Watonga for December 2023.
- D. **Approve:** Blanket Purchase Order in the amount of \$50,000 for RS Meachum for the budget year FY 2023-2024.

A motion was made by Ryan Bruner and seconded by Ladina Willis to approve the Consent Agenda.

Hearing no further discussion Mayor Bill Seitter called for a vote.

**Aye:** Travis Bradt  
Ryan Bruner  
Ladina Willis  
Bill Seitter

**Nay:** None

The motion was carried.

### ACTION AGENDA

- 1. **Public Hearing:** Redistricting ward boundary changes for City of Watonga.
- 2. **Consideration, Discussion and Action:** To approve Ordinance 687 changing Ward Boundaries.

A motion was made by Travis Bradt and seconded by Ladina Willis to approve Ordinance 687 changing Ward Boundaries.

Hearing no further discussion Mayor Bill Seitter called for a vote.

**Aye:** Travis Bradt  
Ryan Bruner  
Ladina Willis

Bill Seitter

**Nay:** None

The motion was carried.

3. **Consideration, Discussion and Action:** To approve recommendation from the Planning & Zoning Committee regarding rezoning of property 201 N. Prouty from Residential 1 to Residential 2.

A motion was made by Ladina Willis and seconded by Travis Bradt to approve recommendation from the Planning & Zoning Committee regarding rezoning of property 201 N. Prouty from Residential 1 to Residential 2.

Hearing no further discussion Mayor Bill Seitter called for a vote.

**Aye:** Travis Bradt

Ryan Bruner

Ladina Willis

Bill Seitter

**Nay:** None

The motion was carried.

4. **Presentation:** Monthly Financial Report for the month of December 2023, as presented by RS Meacham.

5. **Consideration, Discussion and Action:** To accept fiscal year 2023 audit as presented.

A motion was made by Ladina Willis and seconded by Ladina Willis to accept fiscal year 2023 audit as presented.

Hearing no further discussion Mayor Bill Seitter called for a vote.

**Aye:** Travis Bradt

Ryan Bruner

Ladina Willis

Bill Seitter

**Nay:** None

The motion was carried.

6. **Consideration, Discussion and Action:** Regarding Resolution No. 2024-001 fixing the date and offices to be elected at the general municipal election to be held on April 2, 2024.

A motion was made by Ladina Willis and seconded by Ryan Bruner regarding Resolution No. 2024-001 fixing the date and offices to be elected at the general municipal election to be held on April 2, 2024.

Hearing no further discussion Mayor Bill Seitter called for a vote.

**Aye:** Travis Bradt

Ryan Bruner

Ladina Willis

Bill Seitter

**Nay:** None

The motion was carried.

7. **Discussion:** Mercy Clinic and the future use of the lease building located at 203 N. Weigle.
8. **Consideration, Discussion and Action:** To approve list of items as surplus for the City of Watonga.

A motion was made by Ryan Bruner and seconded by Ladina Willis to approve the list of items as surplus for the City of Watonga.

Hearing no further discussion Mayor Bill Seitter called for a vote.

**Aye:** Travis Bradt  
Ryan Bruner  
Ladina Willis  
Bill Seitter

**Nay:** None

The motion was carried.

9. **Consideration, Discussion and Action:** To approve Resolution 2024-002 Records Retention Policy.

A motion was made by Travis Bradt and seconded by Ladina Willis to approve Resolution 2024-002 Records Retention Policy.

Hearing no further discussion Mayor Bill Seitter called for a vote.

**Aye:** Travis Bradt  
Ryan Bruner  
Ladina Willis  
Bill Seitter

**Nay:** None

The motion was carried.

10. **Consideration, Discussion and Action:** To approve a letter of support for the grant with Smart Electric Power Alliance (SEPA) on a proposal for EV Readiness Planning and Funding Identification Project.

A motion was made by Ladina Willis and seconded by Travis Bradt to approve a letter of support for the grant with Smart Electric Power Alliance (SEPA) on a proposal for EV Readiness Planning and Funding Identification Project.

Hearing no further discussion Mayor Bill Seitter called for a vote.

**Aye:** Travis Bradt  
Ryan Bruner  
Ladina Willis  
Bill Seitter

**Nay:** None

The motion was carried.

11. **City Manager Updates**

12. **New Business:** Any matters not known, or which could not have been reasonable foreseen prior to time of posting the agenda in accordance with 25 O.S. § 311 (10).

None.

13. **Adjourn:**

A motion to adjourn was made by Travis Bradt and seconded by Ladina Willis. Hearing no further discussion Mayor Bill Seitter called for a vote.

**Aye:** Travis Bradt  
Ryan Bruner  
Ladina Willis  
Bill Seitter

**Nay:** None  
The motion was carried at 6:54 PM.



  
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Bill Seitter, Mayor

  
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Deborah McGee, City Clerk