



## WATONGA CITY COUNCIL MEETING AGENDA FOR JULY 18, 2023

*In accordance with the Oklahoma Open Meeting Law, this Agenda was posted,  
July 14, 2023, Prior to 5:00 PM at the Main Street Entrance of Watonga City Hall, located at 410  
West Main Street, Watonga, Oklahoma 73772*

The City Council of the City of Watonga will meet at 6:00 PM on Tuesday, July 18, 2023,  
in the Large Meeting Room of Watonga City Hall, located at 410 W. Main Street, Watonga,  
Oklahoma, for a scheduled meeting.

### **Invocation & Pledge of Allegiance:**

### **Council Present:**

### **Staff Present:**

### **Declaration of a Quorum:**

### **CONSENT AGENDA**

- A. **Approve the Minutes** of the previous meeting held June 13, 2023.
- B. **Review the list of Claims** against the City of Watonga for the month of June 2023.
- C. **Blanket Purchase Orders** the Fiscal Year 2023-2024 department blanket purchase orders.

### **ACTION AGENDA**

- 1. **Presentation:** Monthly Financial Report for the month of June 2023, as presented by Dacia Phillips, RS Meacham, CPA.
- 2. **Consideration, Discussion and Action:** To accept project as complete for REAP BL22-4 and sign Affidavit for completion form.
- 3. **Consideration, Discussion and Action:** To accept the Agreement for Administration of The Sales and Use Tax Ordinances of The City/Town and An Agreement To Engage In Compliance Activities By The City/Town of Watonga.
- 4. **Consideration, Discussion and Action:** To accept the Memorandum of Understanding (MOU) for Emergency Law Enforcement Response between the Oklahoma Tourism and Recreation Department and the Watonga Police Department.
- 5. **Consideration, Discussion and Action:** To renew an agreement with Youth & Family Services Inc., El Reno, Oklahoma, on the First Time Offenders Program (FTOP), also known as "Changing Directions Successfully", for the fiscal year July 1, 2023 – June 30, 2024.
- 6. **Acknowledgement and Consideration:** State Statute Ward attendance requirements.

7. **Discussion:** Regarding vacancy on Ward 2 seat.
8. **Consideration, Discussion and Action:** To accept donation from Blaine County Commissioners for 2016 Toyne/Freightliner commercial cab VIN#...A3119 for use by the Watonga Fire Department.
9. **Consideration, Discussion and Action:** To approve contract with Sooner Technology for the Microsoft word/email conversion.
10. **Consideration, Discussion and Action:** To approve Ordinance No. 684 AN ORDINANCE ADOPTING AN EMPLOYEE RETIREMENT SYSTEM, DEFINED CONTRIBUTION PLAN FOR THE POSITION OF CITY MANAGER FOR THE CITY OF WATONGA, OKLAHOMA; PROVIDING RETIREMENT BENEFITS FOR ELIGIBLE EMPLOYEES OF THE CITY OF WATONGA, OKLAHOMA; PROVIDING FOR PURPOSE AND ORGANIZATION; PROVIDING FOR DEFINITIONS; PROVIDING FOR ELIGIBILITY AND PARTICIPATION; PROVIDING FOR EMPLOYER AND EMPLOYEE CONTRIBUTIONS; PROVIDING FOR ACCOUNTING, ALLOCATION, AND VALUATION; PROVIDING BENEFITS; PROVIDING FOR REQUIRED NOTICE; PROVIDING FOR AMENDMENTS AND TERMINATION; PROVIDING FOR TRANSFER TO AND FROM OTHER PLANS; CREATING A COMMITTEE AND PROVIDING FOR POWERS, DUTIES, AND RIGHTS OF COMMITTEE; PROVIDING FOR PAYMENT OF CERTAIN OBLIGATIONS; PROVIDING FOR DURATION AND PAYMENT OF EXPENSES; PROVIDING FOR EFFECTIVE DATE; PROVIDING FOR VESTING SCHEDULES; PROVIDING FOR A FUND TO FINANCE THE SYSTEM TO BE POOLED WITH OTHER INCORPORATED CITIES, TOWNS AND THEIR AGENCIES AND INSTRUMENTALITIES FOR PURPOSES OF ADMINISTRATION, MANAGEMENT, AND INVESTMENT AS PART OF THE OKLAHOMA MUNICIPAL RETIREMENT FUND; PROVIDING FOR PAYMENT OF ALL CONTRIBUTIONS UNDER THE SYSTEM TO THE OKLAHOMA MUNICIPAL RETIREMENT FUND FOR MANAGEMENT AND INVESTMENT; PROVIDING FOR NON-ALIENATION OF BENEFITS; ADOPTING THOSE AMENDMENTS MANDATED BY THE INTERNAL REVENUE CODE; PROVIDING FOR EMPLOYER PICKUP OF REQUIRED CONTRIBUTIONS; PROVIDING FOR REPEALER AND SEVERABILITY; AND DECLARING AN EMERGENCY.
11. **Consideration, Discussion and Action:** To approve contract with BrandLogix for the mobile text notification.
12. **Consideration, Discussion and Action:** To approve contract with Wright Wradio for the advertisement.
13. **Consideration, Discussion and Action:** To award the bid for the Huff Lorang Agricultural lease.
14. **Consideration, Discussion and Action:** To enter into the agreement with the Huff Lorang Agricultural lease awardee.

15. City Manager Updates:

16. Adjourn:

A handwritten signature in blue ink, appearing to read "Deborah McGee", is written over a horizontal line.

Deborah McGee, City Clerk