

AMENDED AGENDA MEETING MINUTES



WATONGA CITY COUNCIL MEETING MINUTES FOR OCTOBER 17, 2023

*In accordance with the Oklahoma Open Meeting Law, this Agenda was posted,
October 13, 2023, Prior to 5:00 PM at the Main Street Entrance of Watonga City Hall, located at 410
West Main Street, Watonga, Oklahoma 73772*

The City Council of the City of Watonga met at 6:00 PM on Tuesday, October 17, 2023,
in the Large Meeting Room of Watonga City Hall, located at 410 W. Main Street, Watonga,
Oklahoma, for a scheduled meeting.

Invocation: Dr. Dwight McGee, Pastor, Union Baptist Church
Pledge of Allegiance: Bill Seitter, Mayor
Council Present: Travis Bradt, Ladina Willis, Bill Seitter
Council Absent: Ryan Bruner
Staff Present: Karrie Beth Little, City Manager; Deborah McGee, City Clerk;
Jadon George, Library Director
Declaration of a Quorum: 6:03 PM

CONSENT AGENDA

- A. **Approve the Minutes** of the previous Council Meeting held September 19, 2023.
- B. **Review the list of Claims** against the City of Watonga for September 2023.

A motion was made by Travis Bradt and seconded by Ladina Willis, to approve the
Consent Agenda.

Hearing no further discussion Mayor Bill Seitter called for a vote.

Aye: Travis Bradt
Ladina Willis
Bill Seitter

Nay: None

The motion was carried.

ACTION AGENDA

- 1. **Presentation:** Monthly Financial Report for the month of September 2023, as presented
by Dacia Phillips, RS Meacham, CPA.
- 2. **Consideration, Discussion and Action:** To approve master equity lease agreement
with Enterprise Fleet Management.

A motion was made by Travis Bradt and seconded by Ladina Willis, to approve the
master equity lease agreement with Enterprise Fleet Management.

Hearing no further discussion Mayor Bill Seitter called for a vote.

Aye: Travis Bradt
Ladina Willis
Bill Seitter

Nay: None

AMENDED AGENDA MEETING MINUTES

The motion was carried.

3. **Consideration, Discussion and Action:** To approve full maintenance agreement with Enterprise Fleet Management.

A motion was made by Ladina Willis and seconded by Travis Bradt to approve full maintenance agreement with Enterprise Fleet Management.

Hearing no further discussion Mayor Bill Seitter called for a vote.

Aye: Travis Bradt
Ladina Willis
Bill Seitter

Nay: None

The motion was carried.

4. **Consideration, Discussion and Action:** To approve maintenance management and fleet rental agreement with Enterprise Fleet Management.

A motion was made by Travis Bradt and seconded by Ladina Willis, to approve the maintenance management and fleet rental agreement with Enterprise Fleet Management.

Hearing no further discussion Mayor Bill Seitter called for a vote.

Aye: Travis Bradt
Ladina Willis
Bill Seitter

Nay: None

The motion was carried.

5. **Consideration, Discussion and Action:** To approve up to \$50,000 for fiscal year 2023-2024 to lease 7 vehicles from Enterprise Fleet Management.

A motion was made by Ladina Willis and seconded by Travis Bradt to approve up to \$50,000 for fiscal year 2023-2024 to lease 7 vehicles from Enterprise Fleet Management.

Hearing no further discussion Mayor Bill Seitter called for a vote.

Aye: Travis Bradt
Ladina Willis
Bill Seitter

Nay: None

The motion was carried.

6. **Consideration, Discussion and Action:** To approve up to \$20,000 for fiscal year 2023-2024 to maintenance and service on vehicles with Enterprise Fleet Management.

A motion was made by Travis Bradt and seconded by Ladina Willis, to approve up to \$20,000 for fiscal year 2023-2024 to maintenance and service on vehicles with Enterprise Fleet Management.

AMENDED AGENDA MEETING MINUTES

Hearing no further discussion Mayor Bill Seitter called for a vote.

Aye: Travis Bradt
Ladina Willis
Bill Seitter

Nay: None

The motion was carried.

7. **Consideration, Discussion and Action:** To approve City Manager as the authorized representative to order and sign for the lease and fleet vehicles as the lease agreements with Enterprise Fleet Management.

A motion was made by Ladina Willis and seconded by Travis Bradt to approve City Manager as the authorized representative to order and sign for the lease and fleet vehicles as the lease agreements with Enterprise Fleet Management.

Hearing no further discussion Mayor Bill Seitter called for a vote.

Aye: Travis Bradt
Ladina Willis
Bill Seitter

Nay: None

The motion was carried.

8. **Consideration, Discussion and Action:** To approve the purchase of park equipment in the amount of \$24,940.00 for Hillcrest Park. Additional cost approved for shipping and parts for installation.

A motion was made by Ladina Willis and seconded by Travis Bradt to approve the purchase of park equipment in the amount of \$24,940.00 for Hillcrest Park. Additional cost approved for shipping and parts for installation.

Hearing no further discussion Mayor Bill Seitter called for a vote.

Aye: Travis Bradt
Ladina Willis
Bill Seitter

Nay: None

The motion was carried.

9. **Consideration, Discussion and Action:** To approve the Best Practices handbook for OMAG Recognition Program.

A motion was made by Ladina Willis and seconded by Travis Bradt to approve the Best Practices handbook for OMAG Recognition Program.

Hearing no further discussion Mayor Bill Seitter called for a vote.

Aye: Travis Bradt
Ladina Willis
Bill Seitter

Nay: None

The motion was carried.

AMENDED AGENDA MEETING MINUTES

- 10. Consideration, Discussion and Action:** To accept donation from the Opportunities Development Corporation of the following real property:

Lots Fourteen (14) and Fifteen (15) in Block Thirty-five (35); Lots Fourteen (14), Fifteen (15), Sixteen (16), Seventeen (17), Eighteen (18), Nineteen (19), Twenty (20), Twenty-one (21), Twenty-two (22), Twenty-three (23), Twenty-four (24), Twenty-Five (25), and Twenty-six (26), in Block Thirty-eight (38); Lots Twenty (20), Twenty-One (21), Twenty-two (22), Twenty-three (23), Twenty-four (24), Twenty-five (25), and Twenty-six (26), in Block Forty-nine (49), all in Sweet's Addition to the City of Watonga, Oklahoma, according to the recorded plat thereof.

A motion was made by Lavina Willis and seconded by Travis Bradt to accept donation from the Opportunities Development Corporation of the following real property:

Lots Fourteen (14) and Fifteen (15) in Block Thirty-five (35); Lots Fourteen (14), Fifteen (15), Sixteen (16), Seventeen (17), Eighteen (18), Nineteen (19), Twenty (20), Twenty-one (21), Twenty-two (22), Twenty-three (23), Twenty-four (24), Twenty-Five (25), and Twenty-six (26), in Block Thirty-eight (38); Lots Twenty (20), Twenty-One (21), Twenty-two (22), Twenty-three (23), Twenty-four (24), Twenty-five (25), and Twenty-six (26), in Block Forty-nine (49), all in Sweet's Addition to the City of Watonga, Oklahoma, according to the recorded plat thereof.

Hearing no further discussion Mayor Bill Seitter called for a vote.

Aye: Travis Bradt
Ladina Willis
Bill Seitter

Nay: None
The motion was carried.

- 11. Consideration, Discussion and Action:** To approve pay application #8 to Ellsworth Construction, LLC for Professional Service in the amount of \$24,000.00 for the Airport Runway Reconstruction 17/35, Project AIP 3-40-0104-014-2021.

A motion was made by Travis Bradt and seconded by Ladina Willis, to approve pay application #8 to Ellsworth Construction, LLC for Professional Service in the amount of \$24,000.00 for the Airport Runway Reconstruction 17/35, Project AIP 3-40-0104-014-2021.

Hearing no further discussion Mayor Bill Seitter called for a vote.

Aye: Travis Bradt
Ladina Willis
Bill Seitter

Nay: None
The motion was carried.

- 12. Consideration, Discussion and Action:** To approve change order #2 for an amount decrease of \$114,265.68 for the Airport Runway Reconstruction 17/35, Project AIP 3-40-0104-014-2021.

AMENDED AGENDA MEETING MINUTES

A motion was made by Travis Bradt and seconded by Ladina Willis, to approve change order #2 for an amount decrease of \$114,265.68 for the Airport Runway Reconstruction 17/35, Project AIP 3-40-0104-014-2021.

Hearing no further discussion Mayor Bill Seitter called for a vote.

Aye: Travis Bradt
Ladina Willis
Bill Seitter

Nay: None

The motion was carried.

- 13. Consideration, Discussion and Action:** To approve the Construction Project Final Acceptance Airport Improvement Program Sponsor Certification for the Airport Runway Reconstruction 17/35, Project AIP 3-40-0104-014-2021.

A motion was made by Ladina Willis and seconded by Travis Bradt, to approve the Construction Project Final Acceptance Airport Improvement Program Sponsor Certification for the Airport Runway Reconstruction 17/35, Project AIP 3-40-0104-014-2021.

Hearing no further discussion Mayor Bill Seitter called for a vote.

Aye: Travis Bradt
Ladina Willis
Bill Seitter

Nay: None

The motion was carried.

- 14. Consideration, Discussion and Action:** To approve ordinance 686 for brush and limb collection.

A motion was made by Travis Bradt and seconded by Ladina Willis, to approve Ordinance No. 686 for brush and limb collection.

Hearing no further discussion Mayor Bill Seitter called for a vote.

Aye: Travis Bradt
Ladina Willis
Bill Seitter

Nay: None

The motion was carried.

- 15. Consideration, Discussion and Action:** To declare Ordinance No. 686 for brush and limb collection an emergency.

A motion was made by Ladina Willis and seconded by Travis Bradt to declare Ordinance No. 686 for brush and limb collection an emergency.

Hearing no further discussion Mayor Bill Seitter called for a vote.

Aye: Travis Bradt
Ladina Willis
Bill Seitter

Nay: None

AMENDED AGENDA MEETING MINUTES

The motion was carried.

16. Discussion: On policy for mandatory refuse collection.

17. Consideration, Discussion and Action: To approve resolution 2023-016 for NODA REAP Grant application.

A motion was made by Ladina Willis and seconded by Travis Bradt to approve resolution 2023-016 for NODA REAP Grant application.

Hearing no further discussion Mayor Bill Seitter called for a vote.

Aye: Travis Bradt
Ladina Willis
Bill Seitter

Nay: None

The motion was carried.

18. New Business: Any matters not known, or which could not have been reasonable foreseen prior to time of posting the agenda in accordance with 25 O.S. § 311 (10).

None

19. City Manager Updates

20. Adjourn:

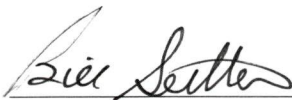
A motion to adjourn was made by Travis Bradt and seconded by Ladina Willis.

Hearing no further discussion Mayor Bill Seitter called for a vote.

Aye: Travis Bradt
Ladina Willis
Bill Seitter

Nay: None

The motion was carried at 7:54 PM.



Bill Seitter, Mayor



Deborah McGee, City Clerk

