



WATONGA CITY COUNCIL MEETING MINUTES FOR AUGUST 16, 2022

In accordance with the Oklahoma Open Meeting Law, this Agenda was posted August 12, 2022, Prior to 5:00 PM at the Main Street Entrance of Watonga City Hall, located at 410 West Main Street, Watonga, Oklahoma.

The City Council of the City of Watonga did meet at 6:00 PM on Tuesday, August 16, 2022 in the Large Meeting Room of Watonga City Hall, located at 410 W. Main Street, Watonga, Oklahoma for a scheduled meeting.

Invocation & Pledge of Allegiance:

Council Present: Mayor Bill Seitter, Travis Bradt, Allen Cowan, Adam Tock and Ladina Willis. Also present, City Manager Karrie Beth Little, City Attorney Jared Harrison and City Clerk Verlen Bills.

Declaration of a Quorum: at 6:01 PM.

AGENDA

1. **Approve the Minutes** of the previous Council Meeting held July 19, 2022.

Motion to approve the Minutes of the previous Council Meeting held July 19, 2022 was made by Allen Cowan and seconded by Travis Bradt.

Mayor Seitter, hearing no further comment called for a vote;

T. Bradt aye A. Cowan aye A. Tock aye L. Willis aye B. Seitter aye

Motion carried.

City Manager took a moment to introduce the new Police Chief Beth Massey. Mrs. Massey is a longtime resident of Watonga. She had been a Watonga Police Officer in the past and she is looking forward to this new position as Police Chief.

2. **Approve the Minutes** of the Special Council Meeting held August 1, 2022.

Motion to approve the Minutes of the Special Council Meeting held August 1, 2022 was made by Allen Cowan and seconded by Ladina Willis.

Mayor Seitter, hearing no further comment called for a vote;

T. Bradt aye A. Cowan aye A. Tock abstained L. Willis aye B. Seitter aye

Motion carried.

3. **Acknowledge the Monthly Reports** from EMS, Fire Department, City Treasurer, Library, Police Department, Municipal Court, Community Development, Park's Department, Light & Water Department, Street & Alley Department, and the Airport.

Mayor Seitter: Looks like our Fire Department had more fires than it did in previous months. Conditions are getting hot and dry.

Ms. Willis: I am getting some feedback from residence about the street repairs. They are glad to see this getting done and are even sending me pictures. They just want me to pass on a thank you.

Ms. Willis continued: I recently had two family members, younger adults, visiting from out of state. As we drove around they commented, why would anyone want to move to Watonga. I am telling you this because these are people from outside our area and they see us with the same view as any newcomer to Watonga might see us. Appearances are so important and we are behind the curve.

Mayor Seitter: We are making improvements but we did not get this way overnight and we will not fix this in a short time either.

Ms. Willis had some suggestion from her research in other communities.

Mayor Seitter noted that some of that is in the process.

There was more discussion of the Department Reports in general.

Mayor Seitter suggested, Council Members could talk to Ms. Little ahead of the Council Meetings to get questioned answered.

Allen Cowan made the motion to acknowledge the Monthly Reports from EMS, Fire Department, City Treasurer, Library, Police Department, Municipal Court, Community Development, Park's Department, Light & Water Department, Street & Alley Department, and the Airport. Motion was seconded by Travis Bradt.

Mayor Seitter, hearing no further comment called for a vote;

T. Bradt aye A. Cowan aye A. Tock aye L. Willis aye B. Seitter aye

Motion carried.

4. **Review and accept the list of Claims** against the City of Watonga for the month of July 2022.

Mr. Cowan asked, have we paid off the lease purchase for the Police Units?

City Treasurer Rodney Jacks replied yes, that is paid in full.

Mayor Seitter: It appears that we are trying to use our local merchant, Mark's Service more often.

Motion to accept the List of Claims against the City of Watonga for the month of July 2022 was made by Allen Cowan and seconded by Travis Bradt.

Mayor Seitter, hearing no further comment called for a vote;

T. Bradt aye A. Cowan aye A. Tock aye L. Willis aye B. Seitter aye

Motion carried.

5. **Approve the Monthly Financial Report** for July 2022 from RS Meacham.

Mayor Seitter noted that Mr. RS Meacham is here this evening to present the report and complimented Mr. Meacham of his staff. Ms. Daica Phillips has responded to everything we have asked for on our reports. She has been able to present the information in a format that we understand. We appreciate that.

Mr. Meacham: Everyone see these reports in a different light, depending on your background. I am glad she is been able to help you with this in a timely manner. We want the reports to be as concise yet as thorough as they can be so that you understand the information. That is the whole purpose of this, so you can identify issues or problems. This is a good time to be discussing this, as this is July, the first month of the fiscal year.

Mr. Meacham continued: There are just a couple of things in the reports that should be highlighted. And there are a couple of bigger pieces that are more global in nature that I have been talking about to all of the Communities we serve. These are thing that we all need to be prepared for. It will not only affect us but our citizens also.

In the Financial Report, Sales Tax is up about 6 percent for July and August compared to July and August of last year. That's good but Use Tax is down about 40 percent. This is not a major concern because this time last year, July and August were two of the highest months that we have seen for Use Tax. This year we are more inline with what is expected. We will just have to wait and see how this year ends up.

The other income to note in the General Fund is the Oil and Gas Revenues. This is about \$53,000 for the month and somewhat helps to offset the lower Use Tax collections.

Another thing I need to point out is that we transferred in about \$25,000 more from PWA this month than we did this same time last year. This would look like total revenue is up but it is not really, it was just a transfer of funds.

If we look at the far right hand column of the report, we should be at 8.3 percent of the budget and as we look down that column everything looks good except for the City Clerk's Department. There was some payroll that got misclassified in the new budget and we will correct that next month. The other item where we are over the 8.3 percent is General Government, this was a quarterly insurance payment of about \$30,000. This will balance out in time.

At the bottom of the page we can see that Expenditures are under the 8.3 percent and our Net Income for July of this year verses July of last year is up significantly. As mentioned earlier, Oil and Gas Royalties and transfers make up the majority of that difference. Overall the General Fund is good.

In utilities, electric revenue is up this month as is the wholesale electric cost. This is a major issue that I want to address this evening.

Our citizens are experiencing some of the highest utility bills that they have ever experienced. Across the board we are seeing an increase of anywhere from 20 to 28 percent in electric usage this July billing versus Last July's billing. I am certain we have heard about this in the front office. There has been a lot of complaining about high electric bills and rate increases. But the billing did not go up due to rate increase, it is higher because consumption is higher. If we look at the summer temperatures and the fact that most homes are getting older, when we put these factors together it accounts for about 24 to 25 percent of the increase in consumption. This is why the electric bills are high.

There is also another factor to this, and this is where the public thinks we are making a lot of money from the electric utility, but we make a finite margin on every kilowatt hour that we sell and we are passing through the cost of electricity from OMPA to our customers. It is this way because of the fluctuation in fuel prices.

There was no Power Cost Adjustment 20 years ago. The price of coal did not fluctuate and we did not have volatility in the market. Everything was coal fired plants and commodities prices were stable.

Early this century we started changing that and we started seeing the spikes and valleys in the wholesale cost of electricity. When there was a big demand for electricity, like July, the wholesale provider might charge us the demand rate that would put our wholesale cost higher than what we were billing the customer at. This is why we had to go back and start redesigning electric rates. That is where this Power Cost Adjustment or fuel cost adjustment came from.

We contract with OMPA to provide our electricity, which is a good deal, we do not need to manage our own fuel contracts or any of the other complications of power generation. But part of the billing we get from OMPA is the Fuel Cost Adjustment. OMPA has a set rate they charge to us just like we charge to our customers, and then, they add on whatever the fuel cost is, be it natural gas or coal. This is the cost of the commodity and it can go up and down depending on the market demands. This is the Fuel Cost Adjustment or Power Cost Adjustment that we pass straight thru to our customers.

We know that OMPA contracts out to buy set amounts of fuel for set prices on the wholesale market six to ten months in advance. They did not anticipate this summer. In the electric cities we (Meacham) serve, electric usage is up 25 percent. This created a fuel demand greater than what OMPA had contracted for. OMPA had to go to the Open Commodities Market to purchase fuel as were most other electric producers, and in an open market more demand for fuel means a higher price for fuel.

To our customers this corresponded, in the July billing, to an extra 1.2 cents per kilowatt hour or almost 10 percent in excess of what we would normally expect with the Power Cost Adjustment.

Even more concerning is that next month that number will be an additional point 8 cents (8/10 of a cent). This will equate to 2 cents more per kilowatt hour for your costumers. That is a significant increase and again, we just pass that through to OMPA.

Hot weather requires more electric usage meaning a higher electric bill, but more electric usage also means a higher fuel cost added to this. This is the compounding problem. I might suggest a public service announcement to the community to be prepared for higher electric rates.

That is the background for this so be prepared for questions. The City is not going up on the rates, the City still makes the same amount per kilowatt hour, it is the fuel cost that we pass through to OMPA that has gone up.

City Attorney Jared Harrison: It is not just Watonga or OMPA, this is going on everywhere. Switching from OMPA will make no difference.

Mr. Jacks: this month's billing from OMPA was over \$400,000, \$100,000 more than last month.

Mayor Seitter: We cannot control the cost, we can only control the usage.

Several had similar comments. There was discussion as to how we explain this to the customers who are already barley getting by.

Ms. Willis suggested more community education. We should compare last year's usage to this year's usage.

Mr. Meacham: There is a some good news on the horizon, if we look at the next 30 days of weather forecast; from the weatherman who are the only people that can miss more times than a Major League batter and still keep their jobs; but the weather is going to cool down.

Mayor Seitter: When does OMPA do their fuel contracts?

Mr. Meacham: They are usually buying with 12 month leads. They are buying today based on last year's demand with their plus or minus growth numbers. This month's fuel purchase was actually contracted last July. They try to lock in a price 12 months out. But last July when the contract was made, OMPA had no idea that they would need to produce 25 percent more electricity. That is what is costing us.

We had this same problem when it got very cold, February of 2021. The whole sale cost of electricity for those four days exceeded what our entire year cost because natural gas prices went so high. That extreme cold was something that could not be predicted. They tried to subsidize that but just could not cover all of the expense. It is the same thing now with the extremely warm July.

Mayor Seitter asked, what happens if OMPA contracts for more than we need?

Mr. Meacham explained how this works out. They try to avoid that situation but if we look at the billing from OMPA there is a "true up" to the Cost Adjustment Factor from the previous month.

(That was a very brief summary of the answer to Mayor Seitter's question.)

Mr. Meacham: Some have suggested that the Cities should be their own providers. I will say, absolutely not. I'm going to tell you the best decision you have ever made was to go with OMPA. They are a Public Trust and at the end of the day there is zero profit margin. Watonga and other Cities make up OMPA and do benefit from being members.

Mr. Meacham: I also need to talk to you about the Consumer Price Index (CPI) and Inflation. If you are reading or watching the news, they are reporting the Federal rate for CPI. This is based on the larger Cities. Last month for the smaller rural areas, cities of less than 2.5 million population of the southwest, the CPI was 9.8 percent and 9.1 percent for this month. This well in excess of the 8.4 percent that is being reported.

This CPI for one year is bad enough, but the rest of that is the number that nobody is really talking about, and it is the biggest concern that I have is that this is just for one year, July this year verses July last year, what an item cost last year verses what that same item cost this year. What is the CPI going to be in another year from now. Or the 2 year CPI. That is a big number and that is what needs to be talked about. Not just for our City but from a global standpoint. The two year CPI has been tracked for for the rural southwest since 1996. From 1996 to present the highest two year CPI number happened in 2008 and happened for three months it was at 8.4 percent. That time frame was July 2006 to July 2007 and in the middle of the year it was actually at 8.6 percent.

Today, if I give you the CPI number for this two year average, we are at 15.9 percent. We are almost double what that number was in 2008, which was the highest up to that time. Historically, a normal CPI number is 3.5 to 4 percent, which is about 85 percent of the years on the table.

We were 8.6 percent coming into this year, we are now at 15.9 percent and that is not good. It gets scarier, when I project that number out, looking at prior trends, and I could be off some, but by December this year the CPI will be 18.8 to 19.3 percent. These numbers compound year after year and the fourth quarter are the biggest numbers.

The only way to get this back under control is get a deflationary number and this has only happened 4 times in the last 25 years, 2000, 2008 which was from 2009 and then in 2014. You should think back and remember those years.

I am telling you this not just because our cost of operating the City is going up and that will be a significant increase itself, but so our residents cost of living, the things that they are paying for every day. I did pay less than \$4.00 a gallon for gas today and almost celebrated. Fuel prices coming down could help some.

There was discussion about how our Democratic Leaders were going to fix these problems(?).

Mr. Meacham: I do not have an answer. My concern is, and this goes back to the higher utility bills and other public services. We have to be careful, we know we need to take care of our systems, but, at the end of the day, we need to be careful that we are taking care of the City. We have to stay on top of our cut off, our deposits have to be collected, those types of things have to be done. Otherwise we are not safeguarding the City's assets and that is our biggest charge is to safeguard the assets of the City.

I have talked about high utility bills and I have talked about inflation and I have not given you any great news tonight. But I am very concerned and we need to take cautious standpoint. Those are the things that I watch day in and day out. Not that we do not try to control expenses all the time, but those are the pieces that we need to make sure we're staying on top of. People are going to have less money.

To add to this, the State Fair is coming up in September and people will spend their money there. Sales Tax will drop for that 10 day period. It is always that way, which is great in some ways, but it is a cash crunch for all of us and we just need to be prepared for this.

Ms. Little: Is this a good time to talk about the financial future and some of the projects that we have talked about? Do we need to move on these projects now because these big ticket items are going to cost more at a later time.

Mr. Meacham: The immediate projects need to get done, those within the next 6 months. Projects on a time horizon of 12 to 24 months, we probably need to hold off on. At this point, it comes back to our priority list of mandatory things that we have to have on order to function, what do we need to get through this. At this time those inflationary numbers are going to continue, but what is going to happen later is that recession will hit and when that recession hits, and those adjustments happen, we will start to see prices coming down.

We should get ready for those longer term projects, we should have the engineering in place so that when deflation start to happen and price start down we are ready to start those projects. I know that there are a handful of things that have to be done now, but other projects should wait until the cost corrects itself.

Mayor Seitter noted, we have the federal dollars available now.

Ms. Little: The big ticket items, infrastructure items that we have been talking about, the water treatment plants with the monies that are going to become available, these are things that we need to get engineered and shovel ready now. We should not wait that 12 months. Then there are the other infrastructure projects that we are wanting to do as a City, we really need to take that 12 month recommendation and look and see if we are where we need to be financially.

Mr. Meacham: Oklahoma Water Resources Board will start accepting applications for their allotment of ARPA funds at the September 28 Board meeting. They are telling us, if we do not have the application through to them, probably by the November Board meeting there will not be any money left. That's just to give you a time horizon for those people.

Mr. Meacham briefly discussed how the needs might be seen and reviewed by the OWRB.

Mr. Meacham asked for further questions.

Mr. Seitter: Our Sales Tax was up approximately \$211,000 this month, This is quite a bit more than last year.

Mr. Jacks: That is about 14 percent over last year.

Mayor Seitter: And that is because we are not having to reimburse the over-payment any longer?

This was confirmed by several.

Motion to approve the Monthly Report Financial Report from RS Meacham for the month of July 2022 delivered by Russ Meacham was made by Allen Cowan and seconded by Adam Tock. Mayor Seitter, hearing no further comment called for a vote;
T. Bradt aye A. Cowan aye A. Tock aye L. Willis aye B. Seitter aye
Motion carried.

6. **Consideration, Discussion and Action:** To approve a Real Estate Lease Contract with Mercy Clinic Oklahoma Communities, Inc. for the property described as the North 42 feet of the East 40 feet of Lot 17 and the North 42 feet of Lot 18 and the West 45 feet of Lot 2 all of and in Block 37 of the City of Watonga, with the building thereon erected, and also known as 203 North Weigle, in the City of Watonga, Oklahoma, for the term of 1 year from the 1st day of September, 2022 to and thru the 30th day June, 2023, for a monthly rental fee of \$1200.00.

Several noted that this appears to be the same Lease Agreement as last year.

Motion was made by Travis Bradt and seconded by Adam Tock To approve a Real Estate Lease Contract with Mercy Clinic Oklahoma Communities, Inc. for the property described as the North 42 feet of the East 40 feet of Lot 17 and the North 42 feet of Lot 18 and the West 45 feet of Lot 2 all of and in Block 37 of the City of Watonga, with the building thereon erected, and also known as 203 North Weigle, in the City of Watonga, Oklahoma, for the term of 1 year from the 1st day of September, 2022 to and thru the 30th day June, 2023, for a monthly rental fee of \$1200.00.

Mayor Seitter, hearing no further comment called for a vote;

T. Bradt aye A. Cowan aye A. Tock aye L. Willis aye B. Seitter aye

Motion carried.

7. **Consideration, Discussion and Action:** To approve contract with Friends of the Ferguson for Fiscal Year 22-23 to assist keeping the Museum open to the public.

Ms. Little: The Friends of the Ferguson have asked us to table this because they are having conversations within their organization as to what direction they are going to take.

Allen Cowan made the motion to table Agenda Item No. 7 and Adam Tock seconded the motion.

Mayor Seitter, hearing no further comment called for a vote;

T. Bradt aye A. Cowan aye A. Tock aye L. Willis aye B. Seitter aye

Motion carried.

8. **Consideration, Discussion and Action:** To approve an Employment Contract for Judicial Services with Palmer Law PLC for Municipal Judge.

Mr. Harrison: A different Attorney with that Law Firm will be acting as the Judge at times. Mr. Blocker is working in other parts of the State and may not be available at times. Mr. Blocker speaks highly of this other Attorney.

Ms. Little: This other Attorney is also the Municipal Judge for the City of Geary and knows our area.

Mr. Harrison: This is a similar contract to the one we did with my Firm. This way if someone is not available, if needed, another Attorney can step in. And I will monitor the situation.

Mayor Seitter: Is \$800.00 the same amount as previous.

Several indicated yes.

Motion to approve an Employment Contract for Judicial Services with Palmer Law PLC for Municipal Judge was made by Allen Cowan and seconded by Travis Bradt.

Mayor Seitter, hearing no further comment called for a vote;

T. Bradt aye A. Cowan aye A. Tock aye L. Willis aye B. Seitter aye

Motion carried.

9. **Consideration, Discussion and Action:** To approve an agreement with Watonga Public Schools for the mutual use and maintenance of the Huff Lorang Park and facilities for Fiscal Year 2022-2023.

Several discussed that this was the same agreement we have had with the School in the past.

Adam Tock made the motion to approve an agreement with Watonga Public Schools for the mutual use and maintenance of the Huff Lorang Park and facilities for Fiscal Year 2022-2023. Motion was seconded by Travis Bradt.

Mayor Seitter, hearing no further comment called for a vote;

T. Bradt aye A. Cowan aye A. Tock aye L. Willis aye B. Seitter aye

Motion carried.

10. **Consideration, Discussion and Action:** To approve a Health and Welfare Consulting Agreement with NFP for employee benefits for the Fiscal Year 2022-2023.

Ms. Little: This is the same agreement we have had for the previous 15 years. We are just getting it inline with the other annual renewals.

Mayor Seitter: I went back and looked and it looks to be the same. I think we have only seen this the last two years.

Mr. Bradt: How do we pay for this service?

Ms. Little: We do not pay them directly, we only pay the insurance companies, Blue Cross, Mutual of Ohman and the other companies.

Motion to approve a Health and Welfare Consulting Agreement with NFP for employee benefits for the Fiscal Year 2022-2023 was made by Travis Bradt and seconded by Ladina Willis.

Mayor Seitter, hearing no further comment called for a vote;

T. Bradt aye A. Cowan aye A. Tock aye L. Willis aye B. Seitter aye

Motion carried.

11. **Consideration, Discussion and Action:** To approve a Preliminary Scope of Work and Proposed Fees for the Watonga Public Library Renovations and Addition Project with Renaissance Architecture, LLC.

Ms. Little: This is to move forward with a resolution for the roof problems that we have been dealing with for the last several years. The scope of this project is obviously a summary of work. This does not mean that we are committed to the work. This allows them to get in and start giving us options for fixing and repairing our problems. The funding will come from the Huff Lorang money. Last I checked there was approximately \$172,000 in that account which is adequate for this project.

Mr. Cowan asked, the \$32,500 is just for the engineering?

Ms. Little: Yes, they will need to get in and put together a plan.

Mayor Seitter: Dealing with Renaissance and others in the past, the fee was based on a percentage of the project. Is this going to get us from the starting design, all the way through to completion?

Ms. Little indicated yes: As we talked about a year ago, this is a big wish list. After Mr. Meacham's presentation this evening (agenda item 5) we may need to scale back on this project some, but we need to get to the point so that we can choose what we can accomplish now and what we might scale back for a later time.

Ms. Ladina Willis made the motion to approve a Preliminary Scope of Work and Proposed Fees for the Watonga Public Library Renovations and Addition Project with Renaissance Architecture, LLC. Motion was seconded by Allen Cowan.

Mayor Seitter: When I do the calculations this is 8 percent of the estimated project cost of \$406,000.

Ms. Little: This is the proposal, this is the full list of things we have asked them to look at for us.

Mayor Seitter: I want to be certain that this includes all their services, their initial reviews, they produce the plans, the bidding process, inspections and approvals. And they are going to do this base amount? I am good with this as long as they do not ask for more funding.

There was brief discussion and misunderstanding of the amounts involved.

Mayor Seitter repeated for clarity that the Motion was made by Ladina Willis and seconded by Allen Cowan. Hearing no further comment, Mayor Seitter called for a vote;
T. Bradt aye A. Cowan aye A. Tock aye L. Willis aye B. Seitter aye
Motion carried.

12. **Consideration, Discussion and Action:** To approve a recommendation from the Planning & Zoning committee to change the Zoning for the property at 1302 N. Prouty from Commercial 1 to Residential 1 as had been previously. Legal description; Blk 3, 75' lying N of S20 feet of Lot 7 Trout Addition in Watonga City.

Ms. Little: That was a residential home that was used as a beauty salon and zoned commercially for that purpose. The owner has since closed the salon and listed the house for sale. The owner has indicated that she is having problems selling the property because it is zoned Commercial so she is asking us rezone this property back to residential as the business is no longer there.

Mayor Seitter: What was the recommendation of the Planning and Zoning Committee?

Ms. Little: The Committee recommends that Council approve this request.

Mr. Bradt reminded all of the location of this property.

Motion was made by Travis Bradt and seconded by Ladina Willis to approve the Zoning change from Commercial 1 to Residential 1 as recommended by the Planning & Zoning committee for the property at 1302 N. Prouty with the legal description; Blk 3, 75' lying N of S20 feet of Lot 7 Trout Addition in Watonga City.

Mayor Seitter, hearing no further comment called for a vote;

T. Bradt aye A. Cowan aye A. Tock aye L. Willis aye B. Seitter aye

Motion carried.

13. **Consideration, Discussion and Action:** To approve Resolution No. 2022-8 casting our vote for a Trustee from District 8 for the Oklahoma Municipal Retirement Board.

Ms. Little: Of the two candidates my recommendation would be Shaun Barnett. He is from Woodward. He graduated from Woodward (Northwestern Oklahoma State University). He was the Chief of Police in that area, the Assistant City Manager and now the City Manager for Woodward. I have met with him several times. He is from Western Oklahoma, which means he has seen the trials and tribulations of our area. From my prospective as Administrator I would support the vote for Mr. Barnett.

Mr. Cowan agreed with Ms. Little and made the motion to approve Resolution No. 2022-8 casting our vote Shaun Barnett as the Trustee from District 8 for the Oklahoma Municipal Retirement Board. Motion was seconded by Travis Bradt.

Mayor Seitter, hearing no further comment called for a vote;

T. Bradt aye A. Cowan aye A. Tock aye L. Willis aye B. Seitter aye

Motion carried.

14. **Council Comments:**

(none)

15. **Mayor Comments:**

(none)

16. **City Manager Comments:**

Ms. Little: Thanks to Council for your support. We have a lot going on. We are getting streets repaired and cleaned up. As you know, it is time and personnel that we are always looking at. We also appreciate the support from the citizens. We are still working and I know we have a long way to go but we have a start.

Mr. Tock: Do we have or did we have a street sweeper?

Ms. Little: We did have one.

Mayor Seitter noted, we were quoted somewhere about \$400,000 to purchase one.

Ms. Little: If we could even get one. The City of Okeene might have a street sweeper and I have been in contact with their City Manager. When we get to where we can use a street sweeper, we could enter into an interlocal agreement with Okeene. But there is a lot of prep work needed to get to where we can use a street sweeper. We have options, we are just not ready for that right now.

There was discussion about the prices for this type of equipment and whether or not we could use it enough to justify the expense in a town the size of Watonga.

City Clerk Bills announced that he had tendered his resignation to retire.

Several expressed gratitude for his years of service.

17. Adjourn:

Motion to adjourn was made by Allen Cowan and seconded by Travis Bradt.

Mayor Seitter, hearing no further comment called for a vote;

T. Bradt aye A. Cowan aye A. Tock aye L. Willis aye B. Seitter aye

Motion carried at 7:02 PM.

Mayor Bill Seitter

City Clerk, Verlen Bills